

November 2019

Dear Parent(s)/Carer(s),

**YEAR 11 LEAVERS PROM at the TOWER SUITE,
DRAYTON MANOR PARK on
THURSDAY 9th JULY 2020
PRICE £35**

We are looking forward to offering students the opportunity to come together and celebrate all of the good times and achievements during their five years at CTC.

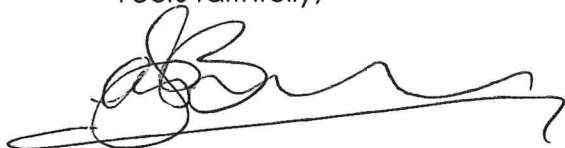
At the venue we will of course expect students to show exemplary behaviour, and any incidents of unacceptable behaviour during the evening will result in contact being made with parent/carer(s) requesting they come to the venue immediately to collect their child.

If you would like your son / daughter to attend we request an initial non-refundable deposit of £20 to be paid via **ParentPay by Monday 9th December** to enable us to fulfil the payment requested by the venue. The remaining £15 is to be paid via **ParentPay by Friday 14th February 2020.**

It is important to remember that the leaver's prom is a celebratory event, and that your child's reservation for the evening is dependent upon their commitment to studies and behaviour for learning during their time in Year 11. In the circumstance where we feel any student should not attend as a result of not upholding the expectations outlined above, we reserve the right to remove the student, and the ticket cost (*minus the non-refundable deposit*) will be reimbursed.

As a year team, both Mrs Pickin and I are genuinely looking forward to this special evening of celebration.

Yours faithfully,



**Andy Bullock
Head of Year 11**

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Year 11 Prom Thursday 9th July 2020

Please reserve a place for..... Form.....

Special Dietary Requirements

The deposit of £20 will be paid by **Mon 9th December via Parent pay**, and the remainder of the balance by **Fri 14th February 2020.**

SignedParent/Carer