

ANNUAL BURSARY IN MEMORY OF STEPHEN SUTTON MBE

Burntwood Town Council has agreed to make an annual bursary available to talented young people wanting to go onto greater achievements in the Arts, Sport or Academic fields. Two annual bursaries of up to £1,000 are available. To qualify for consideration for the bursary, individuals:

- Must be resident within the Burntwood Town Council boundaries.
PLEASE NOTE: Applications will not be accepted from anyone who is not a resident of Burntwood even if they attend a Burntwood school.
- Be aged between 11–14 or 15-19 years
- Be able to demonstrate an outstanding talent for their activity.

The scheme is intended to help fund additional opportunities to develop talent further and can be used for a variety of projects including purchasing specialist equipment or clothing, research projects, extra tuition or coaching, competition fees and travel.

Applications are sought from the following categories:

- 2D and 3D Traditional and Contemporary Performing Arts (e.g. Art, Photography, Music, Dance, Film and Theatre)
- Academic
- All Sports

Applications will be considered en bloc on one occasion each year and all documentation should be returned by the deadline. The level of achievement and/or potential in relation to your chosen academic subject, art form or sport will be considered by the Assessment Panel in assessing your application.

Please Note

All applicants are required to submit evidence of their work for assessment by the Awards Panel. Applications will need to provide a sequence of no more than 2 minutes of their work on CD, video, audio tape or a copy of a research project or a portfolio of 10 significant works. These items will be used for consideration by the Panel, together with the application, and will be returned when the award decision has been made. Applicants should also provide 2 recent photographs of themselves, plus an endorsement from a teacher or leader.

Files must be in the following format:

- Images: jpg or gif (max file size 2mB)
- Audio: mp3 (max file size 4mB)
- Film: mpg (max file size 10mB)

Evidence must be in the following format:

- Research Projects
- Images: secured in appropriate folder, each item clearly marked with your name, contact number and BTC SS Bursary 2017)

- Audio: on CD compatible with a standard CD player (please enclose a duplicate copy in case of playback problems)
- Film: on DVD compatible with a standard DVD player (please enclose a duplicate copy in case of playback problems)

Applicants who require additional support for creating their submissions for the Award should ask teaching staff at their school or college.

The 2017 Bursary Award scheme is now open and applications should be submitted by 30 September 2017. Full details and the application form may be requested or collected from the Town Council's office or downloaded from the Town Council's website: www.burntwood-tc.gov.uk.

Evidence and application forms should be delivered or mailed to:

Chief Executive Officer
Burntwood Town Council
The Old Mining College Centre
Queen Street
Chasetown
Burntwood WS7 4QH

Tel: 01543 677166

Email: ceo@burntwood-tc.gov.uk

www.burntwood-tc.gov.uk

BURNTWOOD TOWN COUNCIL STEPHEN SUTTON BURSARY

1. GENERAL DETAILS

- 1.1 Burntwood Town Council is making the Bursary available to young people involved in the Arts, Sports or Academic fields in order to give them a practical helping hand and encourage them to go on to even greater achievements.
- 1.2 To qualify for consideration for grant aid, individuals must be resident within Burntwood Town Council's boundary.
- 1.3 Applications will be considered en bloc on one occasion and all documentation should be returned by the deadline as advised.
- 1.4 When assessing each application, the Assessment Panel will consider such matters as the level of achievement and/or potential in relation to your chosen art form or sport.
- 1.5 The scheme is for the 11-14 or 15-19 age groups only and is designed to encourage and develop the talents of young people.

2. BURSARY SCHEME CONDITIONS

- 2.1 Applicants are required to:
 - a) Demonstrate their success and level of attainment to date
 - b) Provide projections relating to future performance
 - c) Provide details of any additional funding generated from other sources
- 2.2 Applicants are encouraged to seek additional assistance from other sources.
- 2.3 Retrospective applications will not be considered. The Bursary will not be paid towards expenditure incurred before grant aid has been provided.
- 2.4 Any misleading statements provided during the application process may render the application invalid and the applicant may be required to return the Bursary to the Town Council.
- 2.5 The Town Council reserves the right to vary the terms and conditions of the Bursary Award at any time without notice.
- 2.6 The successful applicant must provide evidence of how the Bursary helped them to achieve their objectives.
- 2.7 The Town Council should be identified and acknowledged in all publicity relating to the activity for which the Bursary has been made.
- 2.8 The Bursary may be dependent on satisfactory references being provided by the national governing body or organisation for your activity.

Applicants must ensure that an endorsement is obtained and submitted. This must be used in conjunction with the Bursary Application Form.

ENDORSEMENT (by Principal/Head Teacher/Chair of Voluntary Organisation or Governing Body/Chair or Leader of Club or Association)

I confirm that to the best of my knowledge the details given in support of his nomination are accurate.

Please provide a supporting statement to endorse this application:

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

Signed

Position

Date

Email address

Phone No.

**BURNTWOOD TOWN COUNCIL
APPLICATION FOR STEPHEN SUTTON BURSARY**

Please complete this form in a legible manner in black ink.

Personal Details of Applicant

(NOTE: Parents may complete the form for applicants under 15 years of age.)

1.

NAME: Mr/Miss/Mrs/Ms

2.

Address:

.....

3.

Telephone No. Home:

Mobile:

Email:

4.

Age: **years**

Date of Birth:

5.

Residency:

- a) Is the above your main address? **YES/NO***
- b) Number of years resident in Burntwood
- c) Please give details of the length of time when you were resident elsewhere

(*Delete as appropriate)

6.

Education/Employment Details:

a) Are you currently in full-time education? **YES/NO***

If YES, please provide name and address of school, college, etc

.....

Telephone No.

OR

b) Are you in full-time employment? **YES/NO***

If YES, please provide details including name and address of employer:

.....

Telephone No.

(*Delete as appropriate)

7.

Which of the following categories are you seeking a Bursary in?

- Instrument Vocal Dance/Performing Arts
- Other (Photography/Art/Sculpture/Painting) Sport
- Academic

8.

CLUB/SOCIETY/GROUP THAT YOU MAY BE A MEMBER OF:

.....

9.

Details of purposes for which you are seeking the Bursary Award

In this section please summarise details of your success to date in your particular field of endeavour, your targets for the future, etc. If necessary, you may provide further details, background information, etc on separate sheets.

Please give details of your specialist area of activity:

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

Supplementary information attached

10.

a) How long have you been participating in this Art/Sport/Academic subject?

.....

b) Average time spent participating per week?

.....

11.

Please give details of your success and level of attainment to date:

.....

.....

.....

.....

Supplementary information attached

12.

Please give details of your targets for the coming year and longer term objectives:

.....
.....
.....
.....

13.

Where appropriate, please give details of your training requirements and/or facilities used:

.....
.....
.....
.....

14.

What will this Bursary Award be used for (e.g. tuition fees, travel expenses, equipment, etc?)

.....
.....

15.

Do you receive any sponsorship or assistance, financial or otherwise?

Yes/NO*

If YES, please provide details:

.....
.....

(*Delete as appropriate)

16.

Are you seeking financial assistance from any other source(s)?

YES/NO*

If YES, please provide details:

.....

(*Delete as appropriate)

17.

How will the Bursary benefit you and the Burntwood community?

.....

18.

20.

DECLARATION

I declare that the information given above is correct and understand that any misleading statements made during the application process may render the application invalid and that the Bursary Award will be returned to the Town Council.

Signed

(Please print name)

Date

21.

Please tick to show that you have or will send in an endorsement, which should be from a Principal/Head Teacher/Chair of Voluntary Organisation or Governing Body/Chair or Leader of Club or Association and which provides a statement in support of the applicant's talent and aims.

Endorsement attached

**22.
Evidence**

Please note that all applicants must submit some evidence of their work for assessment by the Awards Panel. Applicants will need to provide a sequence of **no more than 2 minutes** of their work on CD, video, audiotape or a copy of a research project or a portfolio of 10 significant works. These items will be used for consideration by the Panel, together with the application, and will be returned when the Award decision has been made. Any additional talent used in the submission such as actors, musicians, filmmakers or competitors must be credited.

Please also provide 2 recent photos of the applicant.

Please make a short statement describing the evidence you are submitting or intend to submit, e.g. choice of music or song, highlights of your portfolio, etc.

.....

.....

.....

.....

PLEASE NOTE:

Closing date:

The Bursary is awarded annually.
The closing date for applications for this year is: **30 September 2017**

Your completed application form must be returned to:

Chief Executive Officer
Burntwood Town Council
The Old Mining College Centre
Queen Street
Chasetown
BURNTWOOD
WS7 4QH

PLEASE TELEPHONE (01543) 677166 FOR ALL ENQUIRIES