

Dear Parents/Carers,

Mr. T. Chamberlin BA (Hons), PGCE, NPQH

Firstly can I thank parents/carers for their input to our consultation regarding the shape of our school day. I received 39 replies and have processed these along with responses from staff and students. I presented these findings to our governors meeting on Monday evening.

Having considered our proposals and the responses from our consultation exercise, the governors have confirmed that they wish to proceed with changes to the school day and asked me to share this information with parents. The new arrangements will be adopted on the first day of next term – Wednesday 5th September. In light of the consultation exercise governors have asked that we make a few amendments to the original proposals. Here are the updated school day timings:

Time	KS3 and 4	6 th Form – either/or	
08:30 – 08:50	Registration 1		
08:50 – 09:50	Period 1		
09:50 – 10:50	Period 2		
10:50 – 11:10	Break Time		
11:10 – 12:10	Period 3		
12:10 – 13:10	Period 4	12:10 – 12:40 Lunch	12:10 – 13:10 Period 4
13:10 – 13:40	Lunch Time	12:40 – 13:40 Period 4	13:10 – 13:40 Lunch
13:40 – 14:40	Period 5	Period 5	Period 5
14:40 – 14:50	Registration 2		
14:50 – 15:20	End of school timetable. Students may be required for Homework support, Catch ups and intervention support		

Key changes from the first draft are as follows:

- 1) Extend break by 5 minutes to give students a little longer to buy/eat a snack. This will also break up the 2x2hr teaching blocks a little more.
- 2) Alter the school transport times to collect students at 3pm and require those needing to stay after school to make alternative arrangements. This can be achieved through our transport providers.
- 3) Where 6th form lessons do not include students from CTC who have been on morning consortium lessons at another school or students from other schools who are joining our groups, staff can chose to run their lessons to the same timings as KS3/4 or take lunch and then run a double lesson.

During our consultation period we have been able to confirm that the canteen will substantially increase its serving capacity to ensure that students are served quickly and have time to eat their food. It would be our intention to continue to allow Y11 students off site at lunchtime placing responsibility on them to be back on site in time for Pd5. Those that are not able to do this will lose this privilege.

From 14:50 to 15:20 the school will be running support sessions for students. These will include Homework support, catch up support and intervention. Students will be informed of the need to attend these sessions by their tutors.

Can I please pass my thanks onto parents/carers who have corresponded with me regarding these alterations to the day. We will monitor the effectiveness of these changes closely to ensure that they benefit the learning of our students.

A handwritten signature in blue ink, appearing to be 'T Chamberlin', with a long horizontal stroke extending to the right.

Tim Chamberlin
(Headteacher)