

chaseterracetechnologycollege

(Part of the Stephen Sutton Multi Academy Trust)

VACANCY: DATA ADMINISTRATOR (TERM TIME ONLY)

GRADE: 3 (SCP 10 – 13)

SALARY RANGE: £15,613 - £16,491 (pro rata for part time employees)

HOURS: 12 per week, 09:30 – 13:30, Monday, Wednesday and Fridays.

We are seeking to appoint a Data Administrator, to join the data team and support the Assistant Headteacher in the management of assessment data for the school.

A job description, person specification and application form for this post is available on line at www.cttc.staffs.sch.uk or from Mrs Sharon Jones, Heads' PA at s.jones@cttc.staffs.sch.uk.

Chase Terrace Technology College and Stephen Sutton Multi-Academy Trust are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. Offers of employment are subject to Disclosure and Barring Service (DBS) checks and other relevant employment checks.

Closing date for applications is: 16 March 2018 at 9am

Interviews to be held week commencing 19 March 2018

Chase Terrace Technology College
Bridge Cross Road
Burntwood
Staffordshire
WS7 2DB

Tel: 01543 682286